

Thank you for contacting the Wisconsin Department of Natural Resources.
Enclosed are the project application materials you have requested.

A Guide to Owners of Boathouses and Fixed Houseboats Built over Navigable Waters

The "boathouse law", passed in December of 1979, prohibits the new construction or placement of a boathouse or fixed houseboat beyond the ordinary high-water mark of any navigable waterway. See Section 30.121, Wis. Statutes, and Chapter NR 325, Wis. Adm. Code. The law also restricts the owner of any existing boathouse or fixed houseboat from making repairs to the structure if the cost of repairs and maintenance exceed 50% of the equalized assessed value of the structure. If the boathouse or fixed boathouse is not assessed separately, then the cost of repairs is limited to 50% of the current fair market value of the structure over its lifetime.

The law requires owners of boathouses or fixed houseboats wishing to perform maintenance or repairs to request a certification from the Department. The application forms are attached. Owners must maintain records of all repairs and costs and submit such records to the Department upon request.

You are not allowed to expand, enlarge, or make architectural changes to a boathouse or fixed houseboat. You must maintain the existing shape and dimensions of the structure.

Please provide all of the requested information to avoid delays in processing your application.

Informational requirements Please attach the following to your application:

1. A statement signed by the assessor giving the equalized assessed value of the structure (as determined by s. 70.32, Wis. Statutes) or a copy of the official assessment role that gives this information. If the structure is not assessed, or if it cannot be separately distinguished from the general property assessment, attach a statement from the assessor stating this and the reasons why. You may then submit an appraisal of the current fair market value certified by a competent appraiser using standard real estate appraisal techniques.
2. A map showing the location of the boathouse or fixed houseboat and directions to the site. Include the fire number.
3. Photographs and plans which clearly show the appearance and dimensions of the structure, foundation, structural framework, siding, roofing, and presence and description of living quarters, if any. Indicate top, front, and side dimensions on the plans.
4. A statement of **all needed maintenance or repair items** (using the attached worksheet) regardless of whether the maintenance or repair will be done within one year of the statement. The statement must include an estimate of labor and material cost. Estimates may be prepared by the applicant or by a contractor or contractors representing the applicant. Volunteer labor shall be valued at the prevailing minimum wage rate.
5. A copy of the deed, tax statement, or survey which states the full legal description and parcel number.
6. A listing of any **prior maintenance work**, costs, dates, and past owners back to 1979.
7. The appropriate fee, determined by completing form 3500-53A.

Please send the completed application to the Water Management Specialist for the county where your project is located (a complete listing of addresses by county can be found on the Waterway and Wetland Permits web page link below).

<http://www.dnr.state.wi.us/org/water/fhp/waterway/wmscoun.htm>

PLEASE COMPLETE BOTH PAGES 1 & 2 OF THIS APPLICATION. PRINT OR TYPE. The Department requires use of this form for any application filed pursuant to Chapter 30, Wis. Stats. The Department will not consider your application unless you complete and submit this application form. Personally identifiable information on this form will not be used for any other purpose, but it must be made available to requesters under Wisconsin's open records law [s. 19.31-19.39, Wis. Stats.].

1. Applicant (Individual or corporate name)		2. Agent/Contractor (firm name)	
Address		Address	
City, State, Zip Code	Fire Number	City, State, Zip Code	
Telephone No. (Include area code)	Tax Parcel Number	Telephone No. (Include area code)	

3. If applicant is not owner of the property where the proposed activity will be conducted, provide name and address of owner and include letter of authorization from owner. Owner must be the applicant or co-applicant for structure, diversion and stream realignment activities.

Owner's Name	Address	City, State, Zip Code
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4. Is the applicant a business? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, is the permit or approval you are applying for necessary for you to conduct this business in the State of Wisconsin? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please explain why (attach additional sheets if necessary):	5. Project Location Address _____ Village/City/Town _____ Fire Number _____ Tax Parcel Number _____ Waterway _____ County _____ Govt. Lot _____ OR _____ 1/4, _____ 1/4, of Section _____ , Township _____ North, Range _____ (East) (West)
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6. Adjoining Riparian (Neighboring Waterfront Property Owner) Information

Name of Riparian #1	Address	City, State, Zip Code
Name of Riparian #2	Address	City, State, Zip Code

7. Project Information (Attach additional sheets if necessary)

(a) Describe proposed activity (include how this project will be constructed)

(b) Purpose, need and intended use of project

(c) I have applied for or received permits from the following agencies: (Check all that apply)

☐ Municipal ☐ County ☐ Wis. DNR ☐ Corps of Engineers

(d) Date activity will begin if permit is issued _____; be completed: _____.

(e) Is any portion of the requested project now complete?

☐ Yes ☐ No

If yes, identify the completed portion on the enclosed drawings and indicate here the date activity was completed:

I hereby certify that the information contained herein is true and accurate. I also certify that I am entitled to apply for a permit, or that I am the duly authorized representative or agent of an applicant who is entitled to apply for a permit. Any inaccurate information submitted may result in permit revocation, the imposition of a forfeiture(s) and requirement of restoration.

Signature of Applicant(s) or Duly Authorized Agent	Date Signed
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LEAVE BLANK - FOR RECEIVING AGENCY USE ONLY		
Corps of Engineers Process No.	Wisconsin DNR File No.	
Received By	Date Received	Date Application Was Complete

State / Federal Application for Water Regulatory Permits and Approvals

Form 3500-053 (R 4/01)

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Drawings of proposed activity should be prepared in accordance with sample drawing.

Location Sketch (Indicate scale)

Show route to project site: include nearest main road and crossroad.

N

1" = _____ ft.

Fire Number _____

Proposed Materials



Project Plans (Include top view and typical cross sections. Clearly identify features and dimensions or indicate scale.)
Use additional sheets if necessary.

N

1" = _____ ft.

Top View



Cross Section

FOUNDATION:

Piling:

No. of pilings _____ @ _____/pile = \$ _____ Labor = \$ _____

Floor decking _____ sq.ft. @ _____/sq.ft. = \$ _____ Labor = \$ _____

Misc. _____ @ _____ = \$ _____ Labor = \$ _____

Other foundation repair (describe) _____ Materials \$ _____ Labor = \$ _____

Level Building:

Materials List \$ _____ Total Materials = \$ _____

Labor \$ _____ Total Labor = \$ _____

ROOF: = _____ sq.ft.

Materials (List)

Plywood _____ sheets @ _____/sheet = \$ _____ Labor = \$ _____

Shingles _____ squares @ _____/square = \$ _____ Labor = \$ _____

Felt Paper _____ rolls @ _____/roll = \$ _____ Labor = \$ _____

Nails _____ lbs. @ _____/lb. = \$ _____ Labor = \$ _____

Flashing and

Drip cap _____ ft. @ _____/ft. = \$ _____ Labor = \$ _____

Misc. _____ @ _____ = \$ _____ Labor = \$ _____

Total Materials = \$ _____

Total Labor = \$ _____

SIDING: = _____ sq.ft.

Materials (List)

Siding _____ sq.ft. @ _____/sq.ft. = \$ _____ Labor = \$ _____

Nails _____ lbs. @ _____/lb. = \$ _____ Labor = \$ _____

Trim _____ ft. @ _____/ft. = \$ _____ Labor = \$ _____

Misc. _____ @ _____ = \$ _____ Labor = \$ _____

Total Materials = \$ _____

Total Labor = \$ _____

ACCESS POINTS/WINDOWS:

No. of doors _____ Size _____ = \$ _____ Labor = \$ _____

No. of windows _____ @ _____/window = \$ _____ Labor = \$ _____

No. of shutters _____ @ _____/shutter = \$ _____ Labor = \$ _____

No. of garage doors _____ Size _____ = \$ _____ Labor = \$ _____

Total Materials = \$ _____

Total Labor = \$ _____

PAINT: _____ sq.ft.

Materials (List)

Paint _____ gal. @ _____ /gal. = \$ _____ Labor = \$ _____

Misc. _____ @ _____ = \$ _____ Labor = \$ _____

Total Materials = \$ _____

Total Labor = \$ _____

INTERIOR: _____ sq.ft.

Materials (List)

Drywall/paneling _____ sheets @ _____ /sheet = \$ _____ Labor = \$ _____

Wiring _____ @ _____ = \$ _____ Labor = \$ _____

Fixtures _____ @ _____ = \$ _____ Labor = \$ _____

Misc. _____ @ _____ = \$ _____ Labor = \$ _____

Total Materials = \$ _____

Total Labor = \$ _____

GRAND TOTAL = \$ _____

FOR DNR USE ONLY

Total Cost: _____ Current value: _____ Proposed work _____ %

Past work _____ %

Total _____ %

Remaining _____ %